

# Application for Employment

Party Outfitters PO Box 8489, Lacey, WA 98509

360-438-2211 office 360-438-3614 fax [employment@partyoutfitters.com](mailto:employment@partyoutfitters.com) email



All information provided will be treated as strictly confidential for purposes of hiring determination only. Party Outfitters is an equal opportunity employer.

## PERSONAL INFORMATION

|                   |                       |               |       |
|-------------------|-----------------------|---------------|-------|
| Last Name:        | First Name:           | MI:           |       |
| Address:          | City:                 | State:        | :Zip: |
| Social Sec#:      | Date of Birth:        | Phone# ( )    |       |
| Email Address:    | Cell Phone/Pager: ( ) |               |       |
| Drivers License # | State:                | Endorsements: |       |

## EMERGENCY CONTACTS

|                    |            |
|--------------------|------------|
| Emergency Contact: | Phone: ( ) |
| Relationship:      |            |

## PERSONAL TRANSPORTATION

Note: As of January 1, 2008, Intercity Transit does not currently operate bus service near our warehouse/office. The closest bus stop is approx 1.25 miles from our facilities and is located across I-5 at the Rite Aid on Martin Way and Marvin Rd. Many times, field work begins before 5am or ends after midnight and buses do not run at these times.

Do you own or have access to reliable motor transportation to and from our facilities?

|  |      |             |           |
|--|------|-------------|-----------|
| Are you willing to use your vehicle for work to transport yourself and/or other staff or equipment to event sites if compensated for fuel and time? (Not Required) | Self | Other Staff | Equipment |
|--|------|-------------|-----------|

|                            |                                     |
|----------------------------|-------------------------------------|
| What vehicle(s) & year(s)? | Passenger Capacity including Driver |
|----------------------------|-------------------------------------|

**NOTE: ALL DRIVER POSITIONS REQUIRE SUBMISSION OF CURRENT DRIVERS ABSTRACT. DRIVERS MUST HAVE CLEAN DRIVING RECORD—NO ACCIDENTS IN 3 YEARS, NO SUSPENSIONS IN 5 YEARS, NO EXCESSIVE TICKETS IN 3 YEARS**

Do you have a valid current driver's license?

State of Issue, Issue Date, and Expiration Date

Any Accidents, Tickets, or Suspensions on your driving record in last 5 years?

If yes, explain:

## PERSONAL HISTORY

Have you ever been convicted of a crime?

If yes, explain:

Party Outfitters has a zero tolerance policy in regards to drug and alcohol use on the job. Are you willing to submit to a drug screening?

Party Outfitters employees regularly work directly with children at special events. Have you ever been accused of convicted of a sexual offense against a child (Information is strictly confidential and will not necessarily exclude applicants from eligibility for employment. A search of State and National Sex Offender Databases will be done for all potential employees.)?

If yes, explain.

**PERSONAL REFERENCES**

Please list at least 2 references not directly related to you.

| Name | Phone# | Years Known | Relationship to You |
|------|--------|-------------|---------------------|
|      |        |             |                     |
|      |        |             |                     |

**EDUCATION HISTORY**

Please indicate education level, name of school, dates attended, field of study, and degree earned.

College:

High School:

**PRIOR EMPLOYMENT** Please list most recent employment first.

| Dates | Company/<br>Supervisor | Phone# | Position/Duties | Salary/Pay<br>Rate | Reason For<br>Leaving |
|-------|------------------------|--------|-----------------|--------------------|-----------------------|
|       |                        |        |                 |                    |                       |
|       |                        |        |                 |                    |                       |
|       |                        |        |                 |                    |                       |

**PERSONAL AVAILABILITY**

All Event Staff positions are strictly On-Call and Part-Time and involve primarily Seasonal Weekend work as well as some key Holidays such as 4<sup>th</sup> of July, Halloween, and New Years Eve. Please list any weekend dates that you would not be available to work or any other periods you will not be available for to work.

**PHYSICAL REQUIREMENTS FOR THE JOB**

Event Staff positions require lifting and/or carrying objects up to 100 lbs. Are you able to regularly perform the physical requirements of the position you are applying for? (Please note that limited physical ability will not preclude you from being hired but may limit your usability and may limit the number of hours you may be scheduled for if hired.)

If so, explain.

Position applying for? *Special Events Staff*

How did you learn of this position?

**Notice: Event Field Staff positions at Party Outfitters are Strictly On-Call, Part-Time Positions. Work availability varies greatly due to seasonal highs and lows. To be considered for employment for these positions you must be available to work the Summer weekends thru September as well as July 4, October 31, and December 31.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*The above information is true and correct:*

**All applications will be reviewed by Management and qualified applicants will be contacted if needed for testing and interviews.**